



# APEX FOUNDATION

(Sanjay Shiksha Samiti)

# \$15

ISI-5, RIICO Institutional Area, Apex Circle, Sitapura, Jaipur

## APPLICATION FORM FOR LOAN LETTER

SESSION 20..... – 20.....

(Duly filed application to be signed by the candidate; and to be counter signed by Parent or Guardian in case of minor candidate below 18)

To  
Director (Admin & Finance)  
Apex Foundation, Jaipur 303905 (Rajasthan)  
Respected Sir/Madam,

<u>(TO BE FILLED BY THE OFFICE)</u>	
Student File .....	.....
College Registration No. ....	.....
(if already issued)	

I....., S/o/D/o/W/o..... Age ..... years  
R/o .....applied/admitted for (as the case may be) the Program Name..... Program Code (.....) at Apex Foundation seek to avail the loan letter for the processing of educational loan from bank for (Tuition Fee/Hostel Fee/Transport Fee). In this regard, you are requested to provide the letter for loan as per the policy of the Apex Foundation. Kindly find enclosed herewith the copy of Original fee receipt (s) issued by the institute for my admission to the Tuition Fee/Hostel Fee/Transport Fee.

Yours sincerely,

Countersigned by the Parent/Guardian  
(With date)

Signature of the Applicant  
(With date)

### UNDERTAKING BY APPLICANT

I.....S/o/ D/o/ W/o..... do hereby undertake that:

- (a) In case I become eligible for the scholarship/financial aid etc. after the issuance of loan letter, than
  - i. The extra amount will be reimbursed through the account payee cheque in favor of the sanctioning bank, or
  - ii. I will provide the NOC from the Bank to get the refund in my own favor.
- (b) In case I apply for the refund, no refund will be made.

Yours sincerely

Countersigned by the Parent/Guardian  
(With date)

Signature of the Applicant  
(With date)

### (FOR OFFICE USE ONLY)

Recommendation(by dealing official)

Status of Application	Loan Letter	Issued	Not issued
Loan Letter Application No. ....			
Signature of Dealing Official Signature ..... ID: .....			

I have received the Loan letter with No. .... dated .....  
Yours sincerely,

Countersigned by the Parent/Guardian  
(With date)

Signature of the Applicant  
(With date)